

## Final Paper Format Guide and Presentation FAQs

This document provides a basic overview of formatting to ensure uniformity in the publishing of final event materials and guidance for getting started on your presentation.

Mandatory sections for your final paper are explained later in this FAQ document. A WORD template for your final paper and a template for lecture or dialogue presentations will be confirmed to authors in the EVS36 Papers Platform in January 2023.

Again, congratulations on your acceptance as a presenter. Your paper will be an important contribution to EVS36. If you have any questions, please contact EVS36 Symposium Secretariat – JPdL International at [EVS36secretariat@jpd.com](mailto:EVS36secretariat@jpd.com).

### Day and Time of Sessions

The tentative day and time of your presentation will be provided at least 30 days in advance of **EVS36**. **You must have registered** as a delegate and submitted a final paper by the dates indicated below to receive this scheduling information.

### How to Confirm Your Presentation

#### Step 1: Register as a delegate

- Go to the [online form](#) and complete your registration.
- **Deadline for presenter registration: Friday, February 10, 2023, 11:59 PM Eastern (UTC-5)**
- For housing, we have negotiated a group rate at the Hyatt Regency Portland Convention Center. You can reserve accommodations through the link on our website: <https://evs36.com/accommodations/>

#### Step 2: Submit your final paper

- Review comments from EVS36 reviewers that were shared in your abstract acceptance email to assist you in completing your final paper.
- Use of the official template is required: [DOCX](#) or [LaTeX](#)
- There is no word limit. However, authors must use the font and sizing as indicated in the template, the paper must be no more than 12 pages long, in PDF format, and the PDF file may be no larger than 10 MB. Papers will be made available during the event via a conference app and published after the event in conference proceedings. Select papers will be considered for inclusion in the World Electric Vehicle Association (WEVA) Journal.
- To upload your paper, log back into the [abstract submission form](#), open your abstract on the submission page and scroll down to the Final Paper section for the upload link. After upload, use “save and submit” to complete. You will be asked to enter 5 keywords as a final step.
- **Deadline for final paper submission: March 24, 2023, 11:59 PM Eastern (UTC-5)**

## Format of Presentation at the EVS36

The following describes your presentation format on site at EVS36, as indicated by your acceptance email:

**Lecture:** A PowerPoint presentation template will be provided for assistance. The PowerPoint presentation should reflect the findings in your paper, or the most-up-to-date information available, should your research have changed after submission of your final paper.

**Dialogue:** A dialogue session is similar to a poster session, with a smaller audience and opportunity for specialist discussions. Dialogue presentations will be in digital format and shown on large screen through scheduled, 15-minute talks by the authors in one of the two official dialogue sessions. The digital file for your dialogue session presentation will also be available for viewing by delegates on multiple platforms.

## FAQS

**Q: Do I need to use the final paper format style guide?**

A: To ensure uniformity in publishing the final program and proceedings of the EVS36 event, the sections required for all papers include header/title, summary (with keywords), body and author(s). If explanation of your work does NOT require subsections, charts, graphs, references or acknowledgments, these sections are not required in a final paper. If these sections are key to supporting your work, please format them as explained by the WORD and LaTeX templates available at the EVS36 papers platform and on the Call for Abstracts page of the congress website: <https://evs36.com/abstracts/>

**Q: What sections ARE REQUIRED in my final paper?**

A: We require that your final paper include a header/title, summary (with keywords), body and author(s).

**Q: What is the size and/or word limit for my final paper?**

A: There is no formal word count limit for your final paper. However, authors must use the font and sizing as indicated in the template, the paper may not exceed 12 pages and the final file size may not exceed 10MB. The final paper must be submitted in PDF format.

**Q: Are all the technical graphic items, acknowledgments and references listed in the final paper style guide required for submission?**

A: No. These items need only be included if applicable to your project or experience.

**Q: What if my demonstration project or government study is not completed by the deadline for submission?**

A: For conference organizers to uphold the highest standards of excellence in presentation of academic, market experience and scientific research during the EVS series, we require that authors include, at a minimum, initial results or findings in your final papers. We understand that many research and demonstration projects are ongoing, and results are subject to change. Authors are encouraged to provide clarification that results may be preliminary and subject to change, if applicable. You may indicate changes or updates in the presentation made during the event.

**Q: When will I be making my presentation at EVS36?**

A: In order for EVS36 organizers to create the most robust and accessible program for attendees, while also taking consideration into the preparation and travel needs of our registered presenters, we will let you know the tentative day, time and category of your presentation at least 30 days in advance of EVS36. These times



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will be subject to change, but we will work to keep presenters up to date on the latest scheduling requirements.

**Q: What is the difference between lecture session and dialogue session?**

A: The lecture session includes participating on a panel of speakers, who share time-limited presentations on a specific topic. Q&A from the audience will be held at the end of the lecture session. A dialogue session invites the delegates to open dialogue with the presenters, who with their posters will be scheduled to a designated area at a specific time to more informally discuss and answer questions from fellow experts and interested delegates.

**Q: Could my final paper be rejected?**

A: The EVS36 organizers reserve the right to reject papers that do not adhere to the basic formatting guidelines or do not meet our standards for presentation and publication. However, EVS36 organizers strive to be as inclusive as possible to ensure a robust dialogue and we will make all possible efforts to communicate our questions and concerns with authors to facilitate final submissions.

**Q: Do I need to incorporate all the suggestions made by the reviewers?**

A: While we highly suggest taking reviewer comments into consideration, the acceptance of your paper is NOT contingent upon incorporation of reviewer comments. Please bear in mind that reviewer comments are provided to enhance your paper and reflect the diverse experience of our program committee experts.

**Q: Is my final paper the same format as the presentation I'll be delivering at EVS36?**

A: Your final paper is the document that will be published in the EVS36 proceedings, in print and online. This PDF will be made available for attendees and sponsors of the event, as well as customers that purchase EVS36 proceedings after the event. Your presentation should deliver this content in a format suitable for public audiences, as explained below:

- If you were selected to present during a lecture session, a PowerPoint template in 16:9 format will be made available in the EVS36 papers platform and on the Presenter Information page of the EVS36 website (<https://EVS36portland.org/program/presenter-information/>). You will have the opportunity to submit your PowerPoint online prior to the meeting, or you may deliver your PowerPoint presentation to the Speaker Ready Room at EVS36.
- The digital file for your dialogue session presentation will also be available for viewing by delegates on multiple platforms throughout the symposium dates and after. Delegates will have the opportunity to communicate with you directly for questions and further discussion. Instructions for upload will be confirmed after the March 24 deadline for final papers. (A template will be made available in January.)

**Q: How will my name and presentation be listed in the program for EVS36?**

A: Before you submit your paper online, please confirm that the information in your online profile is correct. You will also be asked to identify five keywords from the list provided. These keywords will be used to help categorize your presentation and will allow attendees to search the event app. (See below.)

**If you have any additional questions, please contact EVS36 Symposium Secretariat – JPdL International at [EVS36secretariat@jpd.com](mailto:EVS36secretariat@jpd.com)**



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## Keywords

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AC motor	compressor	environment
AC-DC	conductive charger	extended range electric vehicle
after-sales	connected	Equivalent Series Resistance
air conditioning	consortium	electric vehicle (EV)
alkaline battery	consumers	electric vehicle supply
alternative fuel	control system	equipment (EVSE)
aluminum air battery	controller	fast charge
asynchronous (induction) motor	converter	federal
automated	cooling	field weakening
autonomous	cost	finance
autonomous vehicle	current density	finite element calculation
auxiliary units	data acquisition	fleet
battery	DC Fast Charging	flooded battery
battery ageing	DC motor	flywheel
battery calendar life	DC-DC	freight transport
battery charge	demand	fuel
battery cycle life	demonstration	fuel cell
battery management	deployment	fuel cell vehicle
battery model	diagnosis	gasoline engine
battery SoC (state of charge)	digitalization	gear
battery SoH (state of health)	discharge rate	generator
BEV (battery electric vehicle)	driver experience	global
bicycle	driver feedback	government
bipolar	dynamic charging	GPS
Battery Management System	EDLC (electric double layer	hardware-in-the-loop (HIL)
boat	capacitor or super	harmonics
braking	capacitor)	heat exchange
brushless motor	education	heat pump
bucket truck	efficiency	heating
bus	electric drive	heavy-duty
business model	electricity	HEV (hybrid electric vehicle)
car	electrode	HOV (high-occupancy vehicle)
car-sharing	electrolyte	hydrogen
case-study	electronic	hydrogen vehicle
catalyst	emissions	ICE (internal combustion
charge equalization	emulation	engine)
charger	energy	ICT (information and
charging	energy consumption	communication technology)
chopper	energy density	impedance spectroscopy
city traffic	energy recovery	incentive
commercial	energy security	inductive charger
communication	energy source	industrialization
component	energy storage	infrastructure



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## Keywords

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instrumentation	nickel cadmium battery	recombinant
intelligent	nickel metal hydride battery	recycling
internal resistance	noise	regenerative braking
interoperability	non-road	regulation
inverter	off-board	reliability
IoT (Internet of Things)	off-peak	renewable
LCA (Life Cycle Assessment)	off-road	research
LCC (Life Cycle Cost)	on-board	resonant converter
lead-acid battery	open circuit	safety
leasing	optimization	sales
level 1	parallel HEV	scooter
level 2	PAS (power assist system)	Second-life battery
light vehicles	passenger car	secondary battery
limp-home	PEM fuel cell	self-discharge
lithium battery	permanent magnet motor	semi-conductor
load management	PF (power factor)	separator
MaaS (mobility as a service)	PHEV (plug in hybrid electric vehicle)	series HEV
maintenance	photovoltaic	shared
mandate	planetary gear	short circuit
marine	policy	simulation
market	pollution	smart
market development	port	smart charging
marketing	power	smart grid
mass market	power density	smart meter
material handling	power management	sodium sulphur battery
materials	power steering	sodium-nickel-chloride battery
medium-duty	powertrain	soft-switching
methanol	prediction	solar energy
microgrid	primary energy	solid state
micro-mobility	propulsion	special vehicles
military	promotion	specific energy
mobility concepts	province	specific power
mobility system	provincial government	spherical graphite
modeling	public transport	standardization
monopolar	pulse power	state government
motor	pumps	state of charge
motor design	radiator	strategy
motorcycle	range	subsidy
municipal government	rare earth material	supply chain
national security	Regulations Codes and Standards (RCS)	sustainability
navigation		switching reluctance motor
NEV (neighbourhood EV)		synchronous motor



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## Keywords

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Taxation  
telematics  
testing processes  
thermal management  
thin metal film  
torque  
traction control  
training  
transmission  
tricycle

truck  
two-wheel vehicle  
ULEV (ultra-low emission  
vehicle)  
ultra-fast charging  
user behaviour  
utility  
V2G (vehicle to grid)  
V2H (vehicle to home)  
V2V (vehicle to vehicle)

valve regulated  
van  
vehicle performance  
water cooling  
wheel hub motor  
wireless charging  
ZEV (zero emission vehicle)  
zinc air battery  
zinc bromine battery